

## Greener Kirkcaldy Climate Action Plan

Version 1

Greener Kirkcaldy has worked in our community for the last 10 years. One of our key organisational aims is to tackle climate change by supporting and encouraging local people and organisations to reduce their carbon footprints. This work is more important than ever, now that it is clear we are facing a worldwide climate emergency.

This action plan sets out our ambition to 'up our game' on tackling climate change. It includes actions to address our own carbon footprint, to increase the priority of carbon savings in our work, and to engage people in our community more on climate change. It focuses on actions that cut across the whole organisation. Each of our project delivery teams also have Climate Action Plans that set out their own plans in detail.

A new Green Team working group will review this document quarterly to ensure good progress is made. It will also be reviewed annually by all staff.

<i>Action</i>	<i>Description</i>	<i>Timescale / status</i>
Convene an internal Green Team to lead on, and monitor, this action plan		January 2020
Measure GK's organisational (internal) carbon footprint	Using the <a href="#">GHG Protocol</a> Guidance, including direct emissions and those from purchased electricity (Scope 1 and Scope 2 emissions) plus business travel	Do in 2020
Produce less waste as an organisation	<ul style="list-style-type: none"><li>• Internal audit to identify issues</li><li>• Junk mail - ask team members to contact companies that are sending them unnecessary mail to stop</li></ul>	Ongoing Audit started
Create an environmental management plan for GK		Do in 2020
Review and update key policies	<ul style="list-style-type: none"><li>• Environmental policy</li><li>• Purchasing policy</li></ul>	Do in 2020

Work towards becoming a carbon neutral organisation	This is our long term aim. A key factor will be our heating system at East Fergus Place, which is currently gas central heating.	Do by 2030
Make energy-efficiency improvements to East Fergus Place	Phase 1: insulation, LED lighting and heating controls – done as part of refurbishment in 2018-19 Phase 2: solar PV & battery storage – done Dec 2019 Phase 3: review building and come up with action plan for further measures	Complete phase 3 review before winter 2020-21
Switch to electricity contracts supplying 100% renewables	Next time our electricity contracts comes up for renewal, we will take the carbon footprint into consideration as well as the price	Next opportunity
Consider hosting a textile recycling bank at EFP	This would give local people a place to drop off unwanted clothes for reuse	Investigate options in spring 2020
Support people travelling to our premises with route plans to reduce the number of local car journey and parking issues	Refresh the information on our website and event promotion materials	Early 2020
Measure the total carbon savings arising from the work we do	This is an important part of our impact reporting	Do in 2020
Create in-house guidance – a consistent approach to talking about climate change and encouraging people to adopt green behaviours	Update our ‘elevator pitch’ and website Consider language – ‘climate emergency’ not just ‘climate change’ Use expert guidance and research: <a href="#">Shifting Normal</a> , Climate Exchange’s <a href="#">climate change behaviours – segmentation study</a> and Catapult’s <a href="#">Living Carbon Free</a> , etc. Also Values-led communications using <a href="#">Common Cause framework</a> .	Do in first half of 2020

Talk more about climate change to our community	<ul style="list-style-type: none"> <li>• Blogs by volunteers, and by our CEO/board</li> <li>• More sharing and discussion on our social media</li> <li>• Link our activities to climate action more</li> <li>• Share our learning re implementing this plan</li> <li>• Positive stories</li> <li>• Fair, just and accessible</li> </ul>	Ongoing
Training for staff and volunteers, on talking about climate change	<p>All staff should complete Carbon Literacy training, or equivalent</p> <p>Volunteers also encouraged to take part</p> <p>Also review what other training is needed</p>	Do in first half of 2020
Become <a href="#">Carbon Literacy accredited</a>	Accreditation on an organisation level	Start process in 2020
Create an ethical food policy, covering all aspects of our work.		Early 2020
Develop a plan on how we engage with local businesses		Do in 2020
Develop a plan on how we engage more with young people		Do in 2020
Be active members of Fife Communities Climate Action Network and national networks	We will share our learning, learn from others, and seek opportunities to work in partnership	Ongoing
Relaunch <a href="#">Kirkcaldy Green Drinks</a>	Climate change is a challenging topic but we need to stay positive – informal social discussions help!	Do in first half of 2020